



State of Connecticut

Office of Policy and Management

Intergovernmental Policy and Planning Division

Internship

As an Intergovernmental Policy and Planning Intern you will gain valuable job skills that can help you obtain high-level policy experience in areas such as land use planning, environmental law, regional shared services, municipal assessment, finance, and taxation. Assist staff and management in key policy and planning initiatives by conducting research and providing technical assistance on issues or special topics for the Governor's Office, other state agencies, or the legislature. This internship is unpaid and is a minimum of 10 hours per week.

As a policy and planning intern you will be able to focus on any of the following interest areas:

- ♦ **State Plan of Conservation and Development**

Help implement, assess, and revise the plan that guides Connecticut's capital investments.

- ♦ **Environmental Laws & Regulations**

Assist with administering the Connecticut Environmental Policy Act and other legislative mandates.

- ♦ **Regional Shared Services**

Develop and implement government efficiencies and shared services programs to foster collaboration at each level of government.

- ♦ **Review Municipal Data**

Assist in the collection, entry, analysis and publication of municipal assessment, tax collection, and financial data.

- ♦ **Legislative Assistance**

Review and analyze proposed and adopted bills; assist in drafting and reviewing regulations.

Preferred Knowledge, Skills and Abilities

Ability to analyze information and make recommendations. Considerable interpersonal, oral & written communication skills. Ability to interpret and evaluate research data. Ability to work independently or in groups.

To apply visit: <https://portal.ct.gov/opm-internships>

Send completed application and materials to opm.internships@ct.gov

The deadlines for applications are as follows:

Fall Semester – Jul 1

Spring Semester – Nov 1

Summer Intersession – Mar 1

