

Procedures for Teleconference Meeting of the Finance Advisory Committee

Due to the State's declaration of a public health emergency, out of an abundance of caution and in compliance with the State's physical distancing measures, the April Finance Advisory Committee meeting will be conducted via Zoom.

Lieutenant Governor Bysiewicz and Deputy Secretary Diamantis will be virtual and we will use Zoom to broadcast this meeting. Staff will participate to conduct roll calls and vote tallies.

Please see the Zoom link below for members, staff and state agencies who have items on the agenda:

https://us02web.zoom.us/webinar/register/WN_yvHm74KSRr6ZMS-Z_5Q1ow

This meeting has been set up as a webinar function, which allows the Lieutenant Governor and the Deputy Secretary to be on video along with the other members of the Finance Advisory Committee.

Members and state agencies will need the Zoom link above to register and will then be provided with a special link. If a member would prefer to dial in, their phone number will need to be provided in advance of the meeting to Melanie.Richard@ct.gov.

Once participants are registered and on the Zoom meeting, staff will promote the members as panelists. Panelists will be granted video and sound capabilities and will need to unmute themselves to speak. Staff have the ability to mute members if their microphone is on and there is background noise.

Non-members and the public can attend the meeting as an attendee, which will not give them the option to be on camera.

All participants will be muted when items are being introduced by Lieutenant Governor Bysiewicz and Deputy Secretary Diamantis. Participants will be unmuted for discussion and roll call voting.

Here are recommendations for the best audio:

- Join via the Zoom link or dial in 15 minutes prior to the scheduled start of the meeting in order to test audio connection.
- Connect from a noiseless location.
- If using a cell phone, use it in a location that has adequate cellular service.
- Do not call from a moving vehicle.
- Do not put the call on hold.
- Mute your microphone or phone when not speaking.

Participants should utilize the Zoom link audio to ensure timely responses to roll call votes and to engage in questions and answers on each item.

To ensure an orderly virtual meeting, once members have reviewed the agenda, you are respectfully requested to notify OPM at least 24 hours in advance as to which agenda items you wish to speak or inquire about, and to provide the question in advance if possible in order to ensure that agency representatives are prepared to respond. This notification will enable the OPM Deputy Secretary to call upon members in an orderly fashion and will help to smooth the conduct of the meeting under these unique circumstances.

- Note that you will be muted, and you must select unmute to speak-

Conduct of the Meeting

1. All FAC members and agency representatives must join via the Zoom link or call in 15 minutes prior to the scheduled start of the meeting in order to test the audio connection and perform a preliminary quorum check.
 - a. FAC members and agency representatives should participate only by Zoom (link provided above).
 - b. All participants must remain on mute unless acknowledged for discussion or for roll call vote.
2. Roll call of voting members to confirm the presence of a quorum.
3. Lieutenant Governor calls the Finance Advisory Committee meeting to order.
4. Opening remarks by the Lieutenant Governor.
5. Explanation of the special procedures by Deputy Secretary Diamantis:
 - a. When the Lieutenant Governor asks for a motion for the minutes and for each agenda item, Deputy Comptroller Carlson will move the item, and Deputy Treasurer Hill will second the motion.
 - b. All votes on agenda items will be taken by roll call in the following order:

Roll call order	Members
1	Lt. Governor Bysiewicz
2	Dep. Comptroller Carlson
3	Dep. Treasurer Hill
4	Sen. Osten
5	Sen. Miner
6	Rep. Walker
7	Rep. France
8	Rep. Currey
9	Rep. Abercrombie (Alternate)
10	Rep. Dathan (Alternate)
11	Rep. Zawistowski (Alternate)

- c. When discussion is opened on an item, Deputy Secretary Diamantis will coordinate the questioning and responses. Note that members who have advised OPM in advance of items which they would like to have discussion on will be recognized by Deputy Secretary Diamantis first.
 - d. Members must unmute their audio by pressing unmute, or staff will be able to unmute them, and identify themselves each time they wish to speak or ask questions and wait to be recognized to ensure orderly progress of the meeting. Note that pressing mute again will re-mute the speaker. If members do not mute their microphones or phones themselves, staff will mute them.
 - e. Deputy Secretary Diamantis will answer questions or will call on the appropriate agency representative(s) who must unmute themselves and identify themselves by name, title, and agency each time they are called upon to speak.
6. Return to agenda for consideration and approval of minutes and agenda items by roll call vote.

FINANCE ADVISORY COMMITTEE

AGENDA

April 1, 2021

Meeting –1:00 P.M.

1. Minutes of the March 4, 2021 meeting.

2. New transactions as follows:

2021-11	Department of Administrative Services	\$ 3,209,559.00
2021-12	Department of Mental Health and Addiction Services	\$10,800,000.00
2021-13	Department of Transportation	\$2,900,000.00

MINUTES OF THE MEETING OF THE FINANCE ADVISORY COMMITTEE
March 4, 2021

NOTE: Due to the State's declaration of a public health emergency, out of an abundance of caution and in compliance with the State's social distancing measures and consistent with Executive Order 7B, the August Finance Advisory Committee meeting was conducted via teleconference. Executive Order 7B provides for procedures for public meetings in lieu of the provisions of chapter 14 of the general statutes for the duration of the declared public health emergency.

The executive order provides for public meetings to be held by conference call, video conference or other technology as long as:

1. the public has the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology;
2. any such meeting or proceeding is recorded or transcribed, and such recording or transcript shall be posted on the agency's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the agency's office;
3. the required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it;
4. any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and
5. all speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak." (Ex. Order 7B, March 14, 2020).

The Lieutenant Governor and the Deputy Secretary of the Office of Policy and Management convened via Microsoft Teams. The viewing link was provided for the members of the public and the recording was posted on the Office of Policy and Management's Finance Advisory Committee Meeting website. The remaining Finance Advisory Committee members and state agency representatives participated remotely by telephone and Microsoft Teams.

PRESENT: Lieutenant Governor Susan Bysiewicz
Deputy Comptroller Martha Carlson
Deputy Treasurer Darrell Hill
Senator Catherine Osten
Senator Craig Miner
Representative Toni Walker
Representative Mike France
Representative Lucy Dathan
Deputy Secretary Konstantinos Diamantis
Office of Policy and Management, Finance Advisory Committee Clerk

Lieutenant Governor Bysiewicz called the meeting to order at 1:00 p.m.

Senator Osten, Representative Walker, and Senator Miner requested that future meetings be held via Zoom or some other platform, or perhaps in person in one of the chambers of the General Assembly, in order to provide video as well as audio coverage of the proceedings. The Lieutenant Governor agreed with this suggestion and a format change will be explored.

The minutes of the January 7, 2021 meeting were adopted.

The following new transactions were considered by the committee:

2021-05 for the Commission on Women, Children, Seniors, Equity, and Opportunity. Transfer of \$25,000.00 from the Personal Services to the Other Expenses account to provide for continued contractual administration of the Parent Leadership Training Institute.

Senator Osten asked about the reasons for the Personal Services lapse and which positions may have been vacant. Executive Director Steven Hernandez discussed the vacancies and noted that one would have been devoted to the training, resulting in the need for continued consultant coverage until the position is filled.

Representative Walker asked how many positions the agency had in total. Executive Director Hernandez confirmed that there are eight authorized positions, with four filled: African American Policy Advisor, Latin and Puerto Rican Affairs Policy Advisor, Women's Policy Advisor, and the Executive Director. Rep. Walker noted the desire to have the four positions filled as soon as possible.

The item was unanimously approved.

2021-06 for the Department of Administrative Services. Transfer of \$3,209,559.00 from Personal Services and from Rents and Moving to the Other Expenses and IT Services accounts to support information technology license costs and costs related to human resources administration.

After significant discussion about the reasons for the transfer and requests by members of the committee for further information, the item was tabled for a future meeting of the Finance Advisory Committee.

2021-07 for the Office of Consumer Counsel. Transfer of \$14,985.00 from Personal Services to the Indirect Overhead account to pay costs that carried over from fiscal year 2020 to fiscal year 2021.

The item was unanimously approved without discussion.

2021-08 for the Department of Transportation. Transfer of \$4,870,700.00 from Personal Services to Other Expenses to support contracted winter snow removal and general maintenance, repair, and other operating costs.

Senator Osten asked the agency to address the status of refilling vacancies and why this level of funding was available to transfer. Commissioner Giulietti responded that the Department of Transportation has a large number of vacancies since those who are eligible for DOT positions tend to take municipal jobs which tend to pay more than comparable state jobs. He also mentioned there is quick turnover in the agency, that DOT is working with OPM and DAS to fill the needed vacancies, and that some impact is felt as a result of the COVID-19 pandemic.

Representative Dathan asked which appropriations are impacted by the proposed transfer. OPM Deputy Secretary Diamantis clarified the transfer is from Personal Services to Other Expenses. Representative Dathan asked if the agency has been able to hire temporary or contractual employees to help with these shortfalls. Robert Card, Bureau Chief of Finance and Administration, responded that DOT engages plowing contractors to assist in snow and ice removal. Representative Dathan asked if there was any overtime element in the transfer amount. Mr. Card responded that the savings come from the positions that can't be filled. Deputy Secretary Diamantis added that the agency currently has a \$14.3 million projected lapse in Personal Services, and that should the transfer go through, the agency would be left with a remaining lapse of \$9.5 million. He remarked that OPM is working with DOT to fill the positions that have been requested. Commissioner Giulietti added that the number of vacancies requested demonstrates how quick the agency's turnover is.

The item was unanimously approved.

2021-09 for the Public Defender Services Commission. Transfer of \$540,310.00 from the Expert Witnesses and Assigned Counsel accounts to Other Expenses to cover software licensing costs.

Representative Dathan asked if this was the same case management system referenced in recent budget adjustments. Steve Hunt, Financial Director of the Public Defender Services Commission, responded that these costs are different than the case management system, and are part of Microsoft Office 365 licenses currently being implemented by the Judicial Department for the commission. Representative Dathan asked whether all Office 365 costs are being handled by the Department of Administrative Services. Mr. Hunt clarified that the commission is not an Executive Branch agency and therefore is not included in the DAS contract arrangement for M365 licenses.

The item was unanimously approved.

2021-10 for the Department of Insurance. Transfer of \$355,238.00 from Fringe Benefits to the Other Expenses and Indirect Overhead accounts to provide temporary actuarial support and to fund indirect costs at the level determined by the Comptroller.

The item was unanimously approved without discussion.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,



Konstantinos Diamantis, Clerk

ALLOTMENT OR APPROPRIATION ADJUSTMENT REQUEST

B-107 REV 7/2018

STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT DIVISION
OFFICE OF POLICY AND MANAGEMENT

☐ ALLOTMENT Adjustment
 ☐ APPROPRIATION Adjustment
 ☒ APPROPRIATION Adjustment, Requiring Finance Advisory Committee Action

AGENCY NO.		AGENCY NAME					REQUEST NUMBER	
DAS23000		Department of Administrative Services					DAS21010	
FISCAL YEAR	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER	
					<u>ALLOTMENT</u>	<u>ALLOTMENT</u>		
2021	11000	DAS23000	10010		\$851,877.00		Personal Services	
2021	11000	DAS23000	12511			\$542,318.00	IT Services	
2021	11000	DAS23000	10020			\$309,559.00	Other Expenses	
2021	11000	DAS23000	12179		\$1,857,682.00	\$0.00	Rents and Moving	
2021	11000	DAS23000	12511			\$1,857,682.00	IT Services	
2021	11000	DAS23000	12179		\$500,000.00		Rents and Moving	
2021	11000	DAS23000	10020			\$500,000.00	Other Expenses	
TOTALS					\$3,209,559.00	\$3,209,559.00		
REASON FOR ADJUSTMENT								
To transfer funds for various agency initiatives such as statewide licenses and IT optimization								
REQUESTING OFFICIAL (Signature)					TITLE			DATE SIGNED
Shantelle Varrs					Interim Director			2/23/2021
BOND COMMISSION DATE AND ITEM NUMBER (if applicable)					STATUTORY AUTHORITY (for adjustments in appropriations)			

OPM USE ONLY

REVIEWED BY BOND ANALYST (if applicable)		REVIEWED BY BUDGET ANALYST		REVIEWED BY SECTION DIRECTOR	
		C. LeMay 2/24/21		CL for PJM 2/24/21	
FAC NUMBER	APPROVED (Secretary, OPM)	DATE SIGNED	APPROVED (Governor)	DATE SIGNED	
2021-11					

COMPTROLLER'S USE ONLY

EFFECTIVE DATE	APPROVAL	APPROVAL

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND



DEPARTMENT OF ADMINISTRATIVE SERVICES

MEMORANDUM

To: Melissa McCaw, Secretary of the Office of Policy & Management

From: Josh Geballe, Commissioner of Administrative Services *Josh Geballe*

Date: February 8, 2021

Re: Finance Advisory Committee: transfer of funds within DAS

The Department of Administrative Services (DAS) is requesting the transfer of a total of \$3.2 million from within its accounts, which were carried forward from Fiscal Year 2020, to provide funding for various statewide initiatives.

This request is to seek approval for transfer of the funds and subsequently work in partnership with OPM to have the funds released/allotted, as the funds are needed over the course of this fiscal year.

Specifically, DAS is requesting the transfer of just over \$850 thousand from Personal Services to the following accounts:

- \$542,000 to the IT Services account to support the statewide IT optimization initiative
- \$309,559 to Other Expenses to support the HR centralization initiative

The Personal Services' carry forward funding is related to savings resulting from delays in filling vacancies.

DAS is also requesting to transfer \$2.35 million from its Rents and Moving account to the following accounts:

- Approximately \$850,000 to the IT Services account to support the statewide IT optimization initiative
- \$1 million to support the statewide IT licensing agreement
- \$500,000 to support HR Centralization costs

The Rents and Moving carry forward funding is related to savings resulting from vacating 55 Elm Street, 765 Asylum and moving costs.

More specifically:

Finance Advisory Committee Snapshot for 3/4/2021 Meeting			
REDUCE	INCREASE	Actions	Description
(542,318.00)		Reduce Personal Services SID 10010	Savings from delays in filling vacancies
(309,559.00)		Reduce Personal Services SID 10010	Savings from delays in filling vacancies
(857,682.00)		Reduce Rents & Moving SID 12179	Savings from vacating 55 Elm St & Moving Costs
(1,000,000.00)		Reduce Rents & Moving SID 12179	Savings from vacating 55 Elm St & Moving Costs
(500,000.00)		Reduce Rents & Moving SID 12179	Savings from vacating 765 Ayslym & Moving Costs
	542,318.00	Increase IT Services SID 12511	Needed for IT Optimization Initiative
	309,559.00	Increase Other Expenses SID 10020	Needed for HR Centralization Consultants/Subscription Costs
	857,682.00	Increase IT Services SID 12511	Needed for IT Optimization Initiative
	1,000,000.00	Increase IT Services SID 12511	Needed to support Statewide IT Licenses
	500,000.00	Increase Other Expenses SID 10020	Needed for HR Centralization Consultants/Subscription Costs
(3,209,559.00)	3,209,559.00	Totals	

ALLOTMENT OR APPROPRIATION ADJUSTMENT REQUEST

B-107 REV 7/2018

STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT DIVISION
OFFICE OF POLICY AND MANAGEMENT

☐ ALLOTMENT Adjustment
 ☐ APPROPRIATION Adjustment
 ☒ APPROPRIATION Adjustment, Requiring Finance Advisory Committee Action

AGENCY NO.		AGENCY NAME					REQUEST NUMBER
MHA53000		Mental Health and Addiction Services					MHA21011
FISCAL YEAR	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER
					<u>ALLOTMENT</u>	<u>ALLOTMENT</u>	
2021	11000	MHA53000	10010	2021	\$10,000,000.00		Personal Services
2021	11000	MHA53000	12444	2021	\$800,000.00		Home and Community Based Services
2021	11000	MHA53000	10020	2021		\$5,600,000.00	Other Expenses
2021	11000	MHA53000	12207	2021		\$2,200,000.00	Professional Services
2021	11000	MHA53000	12330	2021		\$3,000,000.00	Discharge and Diversion Services
TOTALS					\$10,800,000.00	\$10,800,000.00	

REASON FOR ADJUSTMENT

To FAC funds from the Personal Services and Home and Community Based Services accounts to the Other Expenses, Professional Services, and Discharge and Diversion Services accounts to cover shortfalls in the fourth quarter.

REQUESTING OFFICIAL (Signature)	TITLE	DATE SIGNED
Stephen Dipietro	Chief Fiscal Officer	3/18/2021
BOND COMMISSION DATE AND ITEM NUMBER (if applicable)	STATUTORY AUTHORITY (for adjustments in appropriations)	

OPM USE ONLY

REVIEWED BY BOND ANALYST (if applicable)		REVIEWED BY BUDGET ANALYST		REVIEWED BY SECTION DIRECTOR	
		Jillian Cundari, 3/18/21		Judith Dowd 3/18/2021	
FAC NUMBER	APPROVED (Secretary, OPM)	DATE SIGNED	APPROVED (Governor)		DATE SIGNED
2021-12					

COMPTROLLER'S USE ONLY

EFFECTIVE DATE	APPROVAL	APPROVAL

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

PROPOSED ITEMS FOR APPROVAL
BY THE FINANCE ADVISORY COMMITTEE
April 1, 2021

The Department of Mental Health and Addiction Services requests approval of transfers totaling \$10.8 million to cover projected shortfalls in the following accounts:

- \$5,600,000 in the Other Expense account (SID 10020);
- \$2,200,000 in the Professional Services account (SID 12207);
- \$3,000,000 in Discharge and Diversion (SID 12330).

The shortfall in the Other Expenses account of \$5.6 million is largely due to structural issues. \$400,000 in bills were carried over from FY 2020. The FY 2020 shortfall was partially addressed by a \$200,000 FAC transfer in June 2020, but the larger \$1.5 million deficiency was not addressed because of the lack of a FY 2020 deficiency appropriation. Other contributing factors include increased direct care costs like translation/ interpretation services, food and patient care costs; facility maintenance costs like sewer, security, fire protection, water, cleaning supplies, waste/trash services, repair costs, and increased software licensing costs. To address some of the ongoing expenses, the Governor's recommended budget provides an additional \$1.6 million to this account for FY 2022 and FY 2023.

The anticipated shortfall in the Professional Services account of \$2.2 million is attributable to contracted medical services including contracted psychiatrists. The shortfall in the Discharge and Diversion Services account of \$3.0 million reflects required costs to assist with discharges from Connecticut Valley Hospital to community settings for those no longer needing inpatient care.

The Personal Services account is currently projected to surplus \$10.0 million which is primarily attributable to delays in filling open positions and a reduction of overtime to date. The agency has struggled to recruit and retain skilled healthcare professionals like psychiatrists, psychologists, and nurses, therefore increasing the need for contracted services in the Professional Services account. The projected surplus of \$800,000 in Home and Community Based Services account are the result of fewer referrals and placements due to the pandemic.

Summary of Transfer:

SID Description	SID	Amount
Transfer Funds From:		
Personal Services	10010	(\$10,000,000)
Home & Community Based Services	12444	(\$800,000)
Subtotal		(\$10,800,000)
To Address Shortfalls In:		
Other Expenses	10020	\$5,600,000
Professional Services	12207	\$2,200,000
Discharge and Diversion	12330	\$3,000,000
Subtotal		\$10,800,000
Total		\$0

ALLOTMENT OR APPROPRIATION ADJUSTMENT REQUEST

B-107 REV 7/2018

STATE OF CONNECTICUT
BUDGET AND FINANCIAL MANAGEMENT DIVISION
OFFICE OF POLICY AND MANAGEMENT

- ☐ ALLOTMENT Adjustment
 ☐ APPROPRIATION Adjustment
 ☒ APPROPRIATION Adjustment, Requiring Finance Advisory Committee Action

AGENCY NO.		AGENCY NAME					REQUEST NUMBER	
57000		Department of Transportation					18643	
FISCAL YEAR	FUND	AGENCY	SID	BUD REF	REDUCE *	INCREASE *	ACCOUNT TITLE/PROJECT NUMBER	
					<u>ALLOTMENT</u>	<u>ALLOTMENT</u>		
2021	12001	DOT57000	10010		\$2,900,000.00		Personal Services	
2021	12001	DOT57000	12518			\$2,000,000.00	Pay-as-you-Go Transp Projects	
2021	12001	DOT57000	10050			\$900,000.00	Equipment	
TOTALS					\$2,900,000.00	\$2,900,000.00		
REASON FOR ADJUSTMENT								
To transfer funding between appropriations to meet agency needs, per attached justification.								
REQUESTING OFFICIAL (Signature)				TITLE			DATE SIGNED	
Gary Pescosolido				Finance Administrator			3/18/2021	
BOND COMMISSION DATE AND ITEM NUMBER (if applicable)					STATUTORY AUTHORITY (for adjustments in appropriations)			
n/a					Sec 4-87			

OPM USE ONLY

REVIEWED BY BOND ANALYST (if applicable)		REVIEWED BY BUDGET ANALYST		REVIEWED BY SECTION DIRECTOR	
		JMJaramillo - 3/22/21		CL for PJM 3/22/21	
FAC NUMBER	APPROVED (Secretary, OPM)	DATE SIGNED	APPROVED (Governor)	DATE SIGNED	

COMPTROLLER'S USE ONLY

EFFECTIVE DATE	APPROVAL	APPROVAL

* USE ONLY UNALLOTTED, ALLOTMENT, RESOURCES OF FUND

Finance Advisory Committee - Meeting April 2021

The Department of Transportation (Department) requests the transfer of funds between its appropriations as detailed below.

The Department requests the following:

Transfer from:

<u>FUND - SID</u>	<u>Appropriation Title</u>	<u>Transfer Amount</u>
12001-10010	Personal Services	\$ (2,900,000)
	Total	\$ (2,900,000)

Transfer to:

12001-12518	Pay-As-You-Go Transp Projects	\$ 2,000,000
12001-10050	Equipment	\$ 900,000
	Total	\$ 2,900,000

Funds are available in the **Personal Services** appropriation due to budget savings from delays in the refill of vacant positions.

The transfer of \$2.0 million to the **Pay-as-you-go Transportation Projects** appropriation (PAYGO) is necessary to fund additional unbudgeted emergency efforts to continue to combat the extraordinary statewide tree mortality issue. This transfer will enable the commitment of additional funds, so that specialized tree contractors can continue to work on this matter.

The PAYGO appropriation augments the Department's Capital Program by funding transportation infrastructure maintenance and improvements that have shorter life thus are typically considered non-bondable, including resurfacing costs, liquid surface treatment, pavement crack repair, line striping, bridge inspection operations, bridge joint repair and painting, and major maintenance operations; and also by providing the state match to Federal funds to support the Highway Operations Incident Management Centers. The portion of FY 2021 PAYGO funds dedicated to Tree maintenance is limited and has been exhausted; remaining PAYGO funds are required for the above-mentioned programs, therefore this transfer of funds for the tree program is requested.

The transfer of \$900,000 to the **Equipment** account is needed to fund critical laptop/tablet replacements that have exceeded the available budgeted amount.

The Department's annual Equipment appropriation of \$1.3 million provides funding not only for Department-wide purchases of IT related equipment, but also for other items essential to Department operations including: lab equipment for Materials Testing; Survey and Photolog vehicles and equipment; and also pickup trucks and other equipment for Materials Management, Facilities Services, Traffic Monitoring, Roadway Inventory, Environmental Planning, and Bridge Safety. Annual purchases are prioritized within available funding, with the majority dedicated to IT. This transfer will enable the purchase of additional replacements of laptops and tablets that were otherwise to be deferred.